

October 15, 2014

Treasurer's Report - Norwich Racquet Club

As of October 15, 2014: Since last report (September) new revenues include \$367 additional guest fees and some paddle ball sales. One new family membership (Moyer/Bartlett) has come in in October for 2015. Their dues and family membership fee are paid, and will be reported in January 2015. They were promised they could start playing in December when they return to town from Hong Kong.

Expenditures (noted on page 2) include the expenses of operations - startup (May) and weekly tennis court upkeep, lawn cutting (\$50/time) estimated forward through end of year, hut supplies and paddle court upkeep, garbage, snow removal.

Real Estate taxes are all paid for 2014 (Feb and Aug due dates). Utilities are within normal operating history. Contract rate with Dead River propane gives us a discount for owning our own tank. Rate is \$3.20/gallon.

Answering service (now Reservation times website) is estimated through the end of the year (we get quarterly bills of \$195). Note slight savings despite overlap of services early summer. Next year we'll see all savings. Historically we've paid around \$1,500 per year and in 2015, our bill should be approx \$800.

Other operating costs are in line with history, and to the best of my information, have been estimated to the end of the year. I've not entered estimates for snow removal and fall grounds clean up. Nor have I estimated tournament income and expenses.

Capital cost expenditures are noted on the cash flow statement (page 3). This is read by taking the net of the revenues and expenses from the profit and loss statement and adjusting for any items that may have not yet occurred or are categorized in a place other than expense (such as capital asset improvements or initiation fees). Hut repairs and paddle court upgrades account for all of the capital expenditures. These total \$28,365 all of which were board approved. Note that the costs for perimeter work (steps and deck transitions) was discussed in spring. The fall hut work was approved at \$1,500 and combined with other perimeter work around the courts is estimated to come in at a total of \$4,165. Components are labor, carpet, counter top and materials for the garbage shed, steps, door repairs, transition from deck to court. Counter top and shelves to come. Future needs include new underpinnings to deck and, in my opinion, more fans for under the courts.

Other adjustments from the P&L to our ending cash include new members' scheduled payments due to the club totaling \$2,300 less the \$1,200 prepaid by Moyer/Bartlett (this is accounts receivable) and we have shown costs of improving the courts in full (eg, the Reilly GM bill of \$20k and estimate of remaining hut repairs/upgrades), but have only paid the vendors/contractors a part of what is owed, therefore we have a positive line on the accounts payable section of this statement. Further, under Financing Activities we show funds received for initiation/stock purchases.

The last two lines of this Cash Flow statement show how our total cash (regardless of what account it may reside in) has changed over the year. We are on track with only about \$1,000 over expected spending due to hut/paddle court perimeter repairs/upgrades. I expect that with the final payment to Reilly GM and for hut repairs/upgrades, break even on tournament, and other operational costs yet to be booked, that our ending cash position will decline as expected to approximately \$86k. I suggest this fall we take a detailed look at 2015's budget to make sure we track and non-operational spending to surplus new cash coming in.

The last page of this report is our balance sheet. It reports items such as our checking & capital account balances, our assets and our liabilities and the amount of funding from members joining up (equity).

See you all on Thursday evening, Bruce

9:48 AM

10/15/14

Accrual Basis

Norwich Racquet Club, Inc.
Profit & Loss
December 2010 through December 2014

	Dec 10	Jan - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14
Ordinary Income/Expense					
Income					
Dues		30,648	30,235	36,137	32,175
Guest Fees		595	903	654	1,291
Tournament Fees				2,860	
Paddle Balls Sales		528	612	485	624
Interest Income		853	864	395	
Total Income		32,624	32,614	40,531	34,090
Cost of Goods Sold					
Cost to Purchase Paddle Balls		1,382	915	1,140	1,008
Tournament		461		2,262	51
Total COGS		1,843	915	3,402	1,059
Gross Profit		30,780	31,699	37,129	33,031
Expense					
Repairs and Maintenance					
Court Maintenance					
Tennis Courts		6,559	7,736	6,837	6,861
Paddle Courts			850	1,106	198
Total Court Maintenance		6,559	8,586	7,944	7,059
Snow Removal		2,917	925	1,564	2,584
Lawn Maintenance		488	215	560	800
Waste Service			36		680
Grounds and Common Areas				160	439
Total Repairs and Maintenance		9,964	9,762	10,228	11,563
Real estate taxes		5,260	5,277	5,238	5,810
Utilities					
Propane		2,196	1,633	3,058	2,396
Electric		1,123	1,195	1,306	1,137
Phone Line in Hut		480	516	507	418
Total Utilities		3,799	3,344	4,871	3,951
Reservations Inc & APTA Dues		1,300	1,304	1,618	1,383
Prop & Liab. Insurance Expense		1,226	1,300	1,407	1,493
G&A -post, print, mtg, off supl		614	384	1,421	1,116
Income Taxes		250	762	596	152
Operating (Court/Hut) Supplies		598	27	100	294
Website & Marketing			75		106
Total Expense		23,011	22,236	25,478	25,868
Net Ordinary Income		7,770	9,463	11,651	7,163
Other Income/Expense					
Other Expense					
Depreciation Expense				5,187	5,187
Total Other Expense				5,187	5,187
Net Other Income				(5,187)	(5,187)
Net Income		7,770	9,463	6,464	1,976

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Norwich Racquet Club, Inc.
Statement of Cash Flows
January through December 2014

	<u>Jan - Dec 14</u>
OPERATING ACTIVITIES	
Net Income	1,976
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	-1,096
Accounts Payable	8,046
Net cash provided by Operating Activities	<u>8,926</u>
INVESTING ACTIVITIES	
Accumulated Depreciation	5,187
Courts:Paddle Courts:2014 Screens and Decks	-20,000
Courts:Paddle Courts:2014 Electrical	-4,200
Courts:Paddle Courts:Paddle Hut, Deck & Steps	-4,165
Net cash provided by Investing Activities	<u>-23,178</u>
FINANCING ACTIVITIES	
Capital Stock:Current Stock Activity:Individual	5,000
Capital Stock:Current Stock Activity:Family	2,100
Net cash provided by Financing Activities	<u>7,100</u>
Net cash increase for period	-7,152
Cash at beginning of period	<u>100,908</u>
Cash at end of period	<u><u>93,756</u></u>

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Statement of Cash Flows
January through December 2014

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OPERATING ACTIVITIES	
Net Income	1,976
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	-1,096
Accounts Payable	8,046
Net cash provided by Operating Activities	<u>8,926</u>
INVESTING ACTIVITIES	
Accumulated Depreciation	5,187
Courts:Paddle Courts:2014 Screens and Decks	-21,185
Courts:Paddle Courts:2014 Electrical	-4,200
Courts:Paddle Courts:Paddle Hut	-2,980
Net cash provided by Investing Activities	<u>-23,178</u>
FINANCING ACTIVITIES	
Capital Stock:Current Stock Activity:Individual	5,000
Capital Stock:Current Stock Activity:Family	2,100
Net cash provided by Financing Activities	<u>7,100</u>
Net cash increase for period	-7,152
Cash at beginning of period	<u>100,908</u>
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