

A Meeting of the Norwich Racquet Club Board of Directors was held on July 24, 2019 at the Simpson Offices on Christian Street, Norwich, Vt.

Those present: David Barlow, Scott Brohinski, Jeanne Floeckher, Bruce Genereaux, Sugar Genereaux, Dan Gottlieb, Jeff Marshall, Jim Petrillo

Excused: Anne Janeway

President Jim Petrillo opened the meeting at 5:50

The minutes of the May 22, 2019 meeting were approved.

Finances:

The financial report distributed by email to the Board was presented by treasure, Bruce Genereaux and approved without discussion.

The 2019-20 club insurance renewal proposal (attached to the original minutes) from Teri Hook of Maloney Associates Insurance had been mailed to the Board. It remains the same. The proposal was accepted as presented.

Tennis posts:

It was noted that some of the fence posts surrounding the tennis court need to be replaced due to "wear and tear". They can be replaced with replacing the screening. This issue needs to be looked at with a fencing contractor and quoted for future board discussion.

Icing on the paddle courts:

An electrician is presently installing code compliant outlets for the fans presently situated under the courts. In time it may be found that the fans need to be relocated. An indicator light will be installed by one of the paddle court doors. The financing for this project was approved at a previous meeting.

The propane capacity from the tank to the heaters was found to be adequate if the vaporizer is working correctly. It can only be tested accurately in cold weather. It was suggested that more frequent propane deliveries could maximize the propane flow if the tank is not allowed to get too low.

An additional option to address the icing issue would be to redirect the heat flow at the end of the walkway between the courts near the paddle hut to the ends of each court.

It was noted that the separations between the court boards need to be filled. This is a time-consuming job which Dan has offered to do.

Marketing:

Scott Brohinski distributed a marketing plan (attached to official minutes with a layout for the website and Facebook not including photos, vides or content) presented by David Morin, a graphic designer rgb 247.com. After discussion, the plan at the proposed cost of \$1250 was accepted with the additional request of a rack card and poster design. Scott will contact Dave requesting an update quote. A motion was made by Dan Gottlieb and seconded by Bruce Genereaux to allow up to \$1500 for the full scope of the proposed marketing plan. It was noted that the final content should include parking, reservations, paddle and tennis, club calendar. Mark Perkins, club web master, should be consulted with any updates and process changes.

Stores Pond Fund Raiser:

Dan Gottlieb discussed a new effort by Storrs' Pond Recreation to hold a Labor Day tennis event for women, men and mixed teams to benefit The Haven as an NRC marketing opportunity. Dan suggested the club offer to be one of the sponsors for the event with a beverage (water) tent and t-shirts for the players. Dan will consult Billy, director of tennis at Storrs' Pond with our offer.\ and report back to the board.

Quechee/Norwich Challenge:

Dave Barlow noted that there is a small sign-up for the annual event and will consult the Quechee Professional for further details.

Membership Dues Request

The Board received an email from Ann Nachman requesting her current membership dues be transferred to next year because of a medical issue and that she will not be able to play tennis this season.

After discussion, the board decided to keep the existing policy of \$125 for injured, and \$125 carried over to the following year. Bruce to contact Anne with the board decision.

Norwich Parade September 21, 2019

Without any Board availability to plan and/or participate in the parade it was decided not to enter the parade this year!

Dues:

The present dues structure was discussed with Board agreement that the dues will be raised for the coming year since operating costs have gone up and membership levels have decreased. Details of the increase will be decided at the September 18th Board meeting in order to present dues and membership changes to the membership at the October 24th Annual Meeting.

Treasurer Bruce Genereaux will research the actual financial needs of the club and present (by email) the breakdown and attrition rate of the membership. He will also analyze the operating budget and anticipate long term capital expenses. Bruce will report his findings and recommendations for dues increases to the board before the September Board meeting.

The meeting was adjourned at 7:45. There will be no August Board meeting.

Respectively submitted,

Cadence Genereaux, Secretary