**Board Meeting Minutes**

**September 3rd, 2014**

**Lang McLaughry, 316 Main Street, Norwich**

**7:00 to 9:00 PM**

**Board Attendees:** David Barlow, Martin Butler, Sugar Genereaux, Cathy Hazlett, Rick Higgerson, Ted Thompson, Todd Tyson. **Absent:** Bruce Genereaux, John Trautlien

Acceptance of May 21, 2014 and June 18, 2014 minutes.- Approved

**Tennis Report—Kathy Tefft**

Reviewed contract time process and summer reservations- Current process of two sessions for summer contract reservations to remain as standard protocol.

Discussed upcoming Quechee tournament for tennis, membership was notified about Sept. 6, 2014 event.

**Finance Report**

Treasurer’s report was provided by written report from Bruce Genereaux and presented by Sugar Genereaux. Questions related to fees collected from previous years to be looked at. Current budget is on track for this year and we are in good shape with all capital accounts.

**By-Laws—Executive Committee**

The executive committee proposed bylaw changes which were shared with the Board.

Changes were centered on clarifying language in the bylaws related to stock ownership and rights to vote. A Motion was made and seconded to Approve by law changes as presented. Motion passed.

**Action:** David Barlow to coordinate discussion with David Bradley to ensure all language will meet sufficient legal compliance. Bylaws will be presented at the annual meeting in October. David will prepare Bylaw changes for submission to membership prior to the meeting.

The Executive Committee tabled discussion on job descriptions for a TBD date.

**Policy and Procedures—Sugar Genereaux**

The Board approved all final changes related to the approval of dues mailing date change with the policy and procedures manual.

**Action**: Rick H will post to website.

**Annual meeting**

The Annual meeting will be set for Oct 23rd 2014. There will be an approved budget for the meeting to ensure adequate food and beverage. Focus of the meeting will be elections, bylaw presentation and report on club status.

**Action:** Sugar will work on appointment of chairperson to help coordinate meeting. David to confirm availability of X club for meeting on the 23rd.

**Elections:** The Board discussed open positions for the board. Several potential individuals will be contacted. Discussion was had on the potential for creating a nominating committee for the future.

**Actions:** David to email membership about upcoming Board positions. David will create Slated of Candidates for the Annual Meeting. Voting details to be sent to membership two weeks prior to Annual Meeting and Elections. All Board members will reach out to various potential members to encourage participation on the board. Potential board members will be forward to Sugar Genereaux.

**Website:** Website management and production has been taken on by Rick Higgerson who has reconfigured the site to address reorganization of materials, presentation and uploading of pictures and club content.

**Actions:** Additional website additions will be forwarded to Rick H and he will maintain monthly updates as needed on website.

**Paddle Tennis—David Barlow, Todd Tyson, Rick Higgerson**

**Court Repairs** – Green Mountain Reilly has started work on the courts for all repairs as outlined and approved at the last Board Meeting. Job is expected to be completed by Sept 12th, 2014.

**Guest Fees –** The Board discussed ideas around guest fees for dual members of the NRC and Quechee club. Consideration of eliminating guest fees for play between Quechee and NRC

**Actions:** Sugar G. to connect with Steve Roiter on issue of guest fees

**Hut Improvements** – The Board discussed continued updates to the Hut. Motion was moved and seconded to replace carpets, remove all unneeded materials and construct counter under the front window sill. Motion passed.

**Actions**: Charlie Sheppard will be contacted by Rick and Bruce to coordinate all work on the hut in the next week.

**Reservation/Contract time –** The Board discussed having two contract time reservation periods as is done with tennis. The two sessions will run from Oct 15th – Jan15th and Jan15th – April 15th. Kathy Tefft / Todd Tyson will coordinate all paddle reservation requests

**Actions:** David to coordinate letter to membership regarding upcoming contract process and letters Sept 28th deadline.

**Green Mountain Open:** Application for Green Mountain Open has been established.

**Actions:** David to send application to APTA, Paddle Pro Websites for publication. All previous players from years past to be contacted. Quechee club will be presented with application for their membership. Luncheon and food needs to be coordinated with Michelle D at Quechee. NRC membership to be emailed and application placed on website.

**Meeting with Quechee** Club: Sugar G will be hosting a meeting with Sandy Pomeroy to discuss paddle related events with the Quechee Club for the upcoming year.

**Actions:** Meeting established for Sept 16th

**Respectfully submitted,**

David R Barlow NRC Secretary